



**MINUTES**

**City Council Regular Meeting**

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**6:00 PM - Tuesday, January 28, 2020**

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found here: Part 1, Part 2  
The agenda packet for this City Council meeting can be found here.

**CALL TO ORDER**

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Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

**PLEDGE OF ALLEGIANCE**

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**ROLL CALL**

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Councilmembers Present:  
*Pam Pruitt, Mayor*  
*Brian Holtzclaw, Mayor Pro Tem*  
*Vince Cavaleri, Councilmember*  
*Mark Bond, Councilmember*  
*Stephanie Vignal, Councilmember*

Councilmembers Absent:  
*Mike Todd, Councilmember*  
*John Steckler, Councilmember*

- A. Councilmember Vignal made a motion to excuse Councilmember Todd and Councilmember Steckler due to attending the Association of Washington Cities (AWC) City Action Days 2020 conference in Olympia. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

**AUDIENCE COMMUNICATION**

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- B. Public comment on items on or not on the agenda  
No public comment.

**PRESENTATIONS**

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- C. Recognition of City participation in 2019 National Night Out. Mill Creek placed 19th in category 4 (cities 15,000-50,000 in population)  
*(Scott Eastman, Acting Chief of Police & Stan White, Detective Sergeant)*  
The City of Mill Creek Police Department took part in National Night Out in the summer of 2019. National Night Out is a national community-building campaign that promotes police-community partnerships. During this event the Police Department asked our community members to host block parties in each neighborhood. The block parties provided an opportunity for the City of Mill Creek officers to visit and meet

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members of the community. The City of Mill Creek participates in Category 4 (areas with 15,000-50,000 population). In 2019 the City of Mill Creek placed 19th in participation, out of a pool of 45 listed entries nationwide.

- D. Recognition for Citizens who participated in 2019 National Night Out by hosting block parties in their communities.

*(Scott Eastman, Acting Chief of Police & Stan White, Detective Sergeant)*

The City of Mill Creek Police Department recognized community members who have dedicated the time and effort to plan and coordinate block parties for their neighborhoods. Five neighborhoods and two Mill Creek businesses took part in the event. The community members recognized were from: Brighton, Gabe Oh; Mill Creek Retirement Community, Marta Street; Auguston Condominiums, Sandi Masterman; Town Center Starbucks, Carrie Aleksandersen; Mill Creek Library, Darlene Weber; Amberleigh, Mary Spalding; and Mill Creek Springs, Shonda Reinikka.

- E. Volunteer Recognition for Service Hours Provided by Citizen Patrol Members

*(Scott Eastman, Acting Chief of Police & Stan White, Detective Sergeant)*

The City of Mill Creek Police Department recognized and thanked the following volunteers who have specifically served the City of Mill Creek's Police Department as Citizen Patrol members and Chaplin, for their dedication and commitment to our community:

Sally Dagna – Silver Award – 431 hours of service

George DeWitt – Silver Award – 378 hours of service

Barb Heidel – Silver Award – 299 hours of service

Nick Lewis – Bronze Award – 146 hours of service

- F. Oath of Office for Citizen Patrol members.

*(Scott Eastman, Acting Chief of Police & Stan White, Detective Sergeant)*

The City of Mill Creek Police Department administered the Oath of Office for the Citizen Patrol to Mill Creek residents Tracy Simplot and Jennifer Hoaglan. Citizen Patrol members are given a limited commission to enforce City Ordinance and RCW regarding disabled parking enforcement.

#### **OLD BUSINESS**

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- G. Olympia Dioceses Update

*(Scott Missal, Esq.)*

Scott Missal, Legal Counsel for the City of Mill Creek updated the City Council on the projected closing schedule of the purchase and sale agreement of the property located at 13716 Bothell-Everett Highway.

#### **NEW BUSINESS**

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- H. A Resolution Of The City Of Mill Creek, Washington, Declaring Mill Creek To Be A Veteran Friendly Community And The City Of Mill Creek To Be A Veteran Friendly Employer.

*(Michael Ciaravino, City Manager and Michael Kidd, Retired Navy Veteran & Mill Creek Resident)*

City Manager Michael Ciaravino and Michael Kidd, retired Navy Captain with over 30

years of service and former Regional Commander for the Naval Reserve Forces in the North West, presented to the City Council with a resolution to declare the City of Mill Creek to be a Veteran Friendly Community and a Veteran Friendly Employer. Michael Kidd, Volunteer with the Employer Support of the Guard and Reserve (ESGR) said the resolution will recognize the City of Mill Creek's Veterans and will demonstrate the support of men and women in uniform and its commitment to comply with federal law in accordance with the Uniform Services Employment and Reemployment Rights Act (USERRA).

The Resolution will be presented to City Council on February 4, 2020 at the Regular City Council Meeting when all members of Council are present.

- I. 2020 Cops Hiring Program (Chp) Federal Grant  
*(Scott Eastman, Acting Chief of Police)*

The City Manager Michael Ciaravino and Acting Chief Scott Eastman presented to Council and recommended that the City Council authorize the Chief of Police to apply for a 2020 COPS Hiring Program (CHP) grant to apply for a 2020 Department of Justice, Community-Oriented Policing Services Hiring Program grant to hire one police officer. Should the grant be awarded, staff will return to Council to seek authorization to proceed.

**Councilmember Cavaleri made a motion to authorize the Chief of Police to apply for a 2020 COPS Hiring Program (CHP) grant to hire one police officer.**

**Councilmember Vignal seconded the motion. The motion passed unanimously.**

- J. Police Department Recruitment Strategies  
*(Scott Eastman, Acting Chief of Police)*

Acting Chief Scott Eastman presented to City Council an option for the Police Department to recruit using lateral officers by offering an incentive package.

Members of Council engaged in a discussion and decided to have further discussions in the future on this topic.

#### **CONSENT AGENDA**

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- K. Approval of Checks #61365 through #61431 and 61646 through 61701 and ACH Wire Transfers in the Amount of \$375,521.77.  
*(Audit Committee: Mayor Pruitt and Councilmember Bond )*
- L. Payroll and Benefit ACH Payments in the Amount of \$ 292,931.11  
*(Audit Committee: Mayor Pruitt and Councilmember Bond)*
- M. City Council Meeting Minutes of January 14, 2020.

**Councilmember Bond made a motion to approve the consent agenda.**

**Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

#### **REPORTS**

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- N. Mayor/Council

**Mayor Pruitt reported that the City Manager gave members of Council a handout with**

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a list of venues for the February 22, 2020 City Council Retreat for their considerations and reminded members of Council to submit their topics for the Retreat Agenda.

Mayor Pruitt also mentioned compliments continue to come in regarding the snow removal efforts. Mayor Pruitt stated that two members of the community thanked her for the snow removal efforts. Mayor Pruitt gave credit to the City Manager and City of Mill Creek Public Works Staff for their efforts and was pleased that members of the community are thrilled with the work that is being done by the City Manager and Staff.

**Councilmember Bond** - no report, but gave some considerations of the different venues for the retreat.

**Councilmember Cavaleri** also gave input on the venues for the retreat but would prefer not to have the retreat in the City Council Chambers. Councilmember Cavaleri had no report but wanted to share with the community that since 2006 their has been a 33% increase of suicides in the United States while others in other states have seen a decrease. He urged all to be cognizant in our communities and do what we can to address this issue. Councilmember Cavaleri thanked all Citizen Patrol Volunteers for the number of hours they dedicated to the City of Mill Creek.

**Councilmember Vignal** welcomed Grace Lockett, Interim Chief of Staff and reported that she attended the Mill Creek Chamber luncheon where County Councilmember Terry Ryan and Robotics team were on the program. Councilmember Vignal also attend the MCCC networking event and stated that the Chamber is appreciative that members of Council will be participating at their events. Also, requests the Everett School District to give updates to City Council.

**Mayor Pro Tem Holtzclaw** agreed with Councilmember Vignal's suggestion to have updates from the Everett School District. Updates: 1.) Snohomish County Tomorrow (SCT) Meeting update 1.) real growth target is still at play at the Puget Sound Regional Council - 3% vs. 6% issue - County is pushing for a higher growth because a large number of vested lots that date back decades that can be developed under the current zoning. This will go forth to the Executive Committee in March, 2020 for final decision; 2.) SCT presented a chart to illustrate the vision of SCT becoming an avenue for other issues. The Steering Committee approved to move forward on more ideas for the SCT vision.

**O. City Manager**

- Council Planning Schedule

City Manager Michael Ciaravino introduced Ms. Grace Lockett as the Interim Chief of Staff for the City of Mill Creek. Ms. Lockett served in both the private and public sectors.

Ms. Lockett comes to us from Waianae, Oahu in the State of Hawaii. For the past three plus years, she served as the Chief Compliance and Ethics Officer at the Waianae Coast Comprehensive Health Center. She has an extensive professional history in health care as a seasoned administrator. The lion's share of her career has been dedicated to working in and with health care organizations whose missions are to serve the medically indigent and underserved. Ms. Lockett is well prepared

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academically, she obtained her undergraduate degree from Mount Holyoke College, a graduate degree in public health from the University of Michigan and a law degree from the Cleveland Marshall College of Law in Ohio. Additionally, she completed a post-graduate course in health care compliance from Hamline University School of Law in Minnesota.

- P. Staff
- Report, etc.

**AUDIENCE COMMUNICATION**

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- Q. Public comment on items on or not on the agenda
- R. Barbara Heidel., Mill Creek resident reminded members of Council to speak into the microphones for good sound quality in the audio.

Jon Ramer, Mill Creek Resident urged Council to approve the Veteran Friendly Resolution that was presented during the Council Meeting. Mr. Ramer proposed his idea he gave to the Council about a year ago to come up with a program to issue discounts to Veterans and possibly issue a Veteran rebate on sales tax or business licenses.

**RECESS TO EXECUTIVE SESSION**

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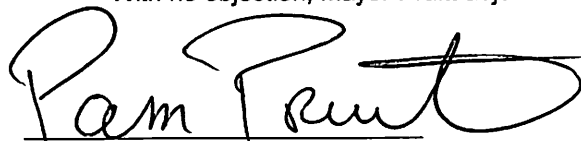
- S. Discussion of the performance of a public employee per RCW 42.30.110 (1)(g)(h)(i)

Members of Council recessed into Executive Session until 7:40 p.m.  
Council voted unanimously to extend Executive Session to 8:00 pm.  
Council voted unanimously to extend Executive Sesion to 8:10 p.m.  
Council returned to Regular Session at 8:10 p.m.  
No Action was taken.

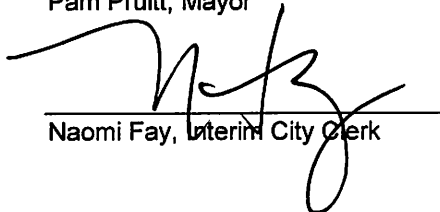
**ADJOURNMENT**

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With no objection, Mayor Pruitt adjourned the meeting at 8:10 p.m.



Pam Pruitt, Mayor



Naomi Fay, Interim City Clerk

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